

JUDSON COLLEGE
CAMPUS SECURITY POLICIES, PROCEDURES, AND PROGRAMS
Fall, 2012

In compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act*, Judson College prepares and disseminates this report. The report is also available on the College's intranet site at <http://www.judson.edu/ANNUAL%20SECURITY%20REPORT.pdf>. The report is prepared by the Vice President and Dean of Students in cooperation with campus security, local law enforcement, and the Office of Student Life. Statistics are provided on specified criminal offenses on campus, in residence halls, on non-campus property, and on public property immediately adjacent to campus. Any of these crimes that meet the definition of "hate crimes" are also noted. In addition, violations of liquor laws, drug abuse, or weapons possession are included in the report. Specified policies and procedures related to campus security are a part of this report, also.

The report is disseminated to students and employees at the beginning of each academic year. Prospective students and employees are also provided the information. The report may be accessed throughout the year at the web address noted above, and anyone may be issued a hard copy on request.

The Safety and Security program of Judson College is coordinated by the Director of Security in cooperation with the Office of Student Life. The program is designed to provide immediate availability for emergency response, performance of security patrols, monitoring of persons on campus, and providing other services relevant to the campus community. Campus Security personnel are not law enforcement officers and do not have arrest authority. Security personnel provide service to the campus Monday through Friday from 4:00 PM to 7:00 AM, and 24 hour service on Saturday and Sunday. At least one student life staff member (the Resident Director on Duty) is on duty 24 hours per day, seven days per week, whenever residence halls are open. The College maintains a close working relationship with local, state, and federal law enforcement authorities and other emergency service agencies on matters related to the safety and security of the campus. If a Judson student is involved in an off-campus offense, that offense will be handled by local or state law enforcement.

During the last several years the College has made significant investments in public safety training, staffing, equipment and technology to enhance safety on campus. It should be noted that Judson policy prohibits the possession on campus of a firearm regardless of whether or not the individual holds a permit. The only exception to this policy applies to sworn law enforcement officers. Please report any violation of this policy immediately to Campus Security at ext. 5130 (from 7:00 a.m. until 4:00 p.m.), or ext. 5176 (from 4:00 p.m. until 7:00 a.m.)

Reporting Criminal Actions or Other Emergencies on Campus

Students, faculty, staff, guests and community members are encouraged to report all crimes and public safety related incidents to the College in a timely manner. Security personnel and/or Student Life personnel should be notified immediately in the event criminal activity occurs on campus. The appropriate law enforcement officers, and, if needed, emergency medical personnel, will be contacted by these personnel.

Criminal activity occurring on campus will be reported immediately to the appropriate law enforcement authorities by security personnel. Incidents occurring Monday through Friday from 8:00 AM to 4:00 PM that potentially threaten the safety or security of students should be reported immediately to the Office of Student Life at 334-683-5108 or 1-800-3JUDSON (800-358-3766). Incidents which involve the security of College employees or property should be reported to the Office of Facilities Management (334-683-5130), or 334-693-5176 after 4:00 p.m.

In the event that a situation arises, either on or off campus, that, in the judgment of the Director of Security and/or the Administration, constitutes an ongoing or continuing threat of **immediate violence**, a campus "timely warning" will be issued. This warning may come to students, faculty, and staff, through campus email, campus mailboxes, telephone messages, mobile telephone messages mobile text messages, postings, and/or assemblies. Anyone with information that might warrant a timely warning should report the circumstances to Campus Security or the Office of Student Life.

In the event of a hostage or barricade-type situation, Judson would immediately call upon the Marion Police Department to take command and control of the scene. While the response to and actions taken in any incident depend on the facts and circumstances at hand, the coordinated communications mentioned above are intended to prepare Judson's campus security and the Marion Police Department for such an occurrence.

To Report A Crime

For emergencies, dial the Marion Police Department at 911; for non-emergencies contact Campus Security (334-683-5176) or the Resident Director on Duty (800-358-3766). Dial 911 or 334-683-9066 to reach the Ambulance Service. In addition you may report crimes to the following areas:

Office of Student Life	334-683-5108, Mary Katherine Archibald Blount Student Center
Facilities Office	334-683-5130, Facilities Building
President's Office	334-683-5102, First floor Jewett Hall

If you are the victim of a crime and do not want to pursue action within the college judicial system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Vice President and Dean of Students can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential while taking steps to ensure the future safety of yourself and others. With such information the college can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

Any employee of the College whose official responsibilities include providing psychological counseling or confidential pastoral counseling to members of the College community and who is functioning within the scope of her/his licensure is encouraged, if and when s/he deems it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics. Such a person acting in such a role is not required to report crimes for inclusion in the annual disclosure of crime statistics.

Facility Access

Faculty, staff, and students may use campus facilities from 7:30 AM to 1:00 AM each day. All facilities will be locked by security personnel following supervised activities (i.e. classes, rehearsals, practices). Faculty, staff, and students wishing to use facilities after closing hours may do so by contacting security personnel. Students wishing to use a facility after 1:00 a.m. must receive approval through the Office of Student Services prior to 4:30 p.m., Monday through Friday.

Faculty and staff using facilities after closing hours should notify security upon entering or exiting the facility. Faculty and staff using facilities after closing hours are encouraged not to enter or remain alone in a facility.

The following procedures will be enforced by security personnel when admitting students to facilities after closing hours: 1) a student is not to enter a facility alone; 2) a student using a facility must

be accompanied by at least one other student; 3) when students are using a facility, the facility will be monitored periodically by the security staff; 4) a student is not to remain in a facility alone; 5) the security staff will record the name of students admitted to a locked facility, as well as, the time the students are admitted and the time the students exit the facility. Access procedures for residence halls are outlined in the "Residence Hall Curfew and Closing Policy" of the Student Handbook.

Emergencies may necessitate changes or alterations to posted access times. Areas that are revealed to be problematic have their security assessed. Administrators from Student Life and Facilities review these concerns. Additionally, personnel from student life and facilities/security dialog throughout the year on campus safety issues.

Security Awareness Programs

The ultimate responsibility for personal security rests with each individual. Each person should be aware of their surroundings and potential risks to personal safety: 1) drive defensively, 2) walk with friends in well lighted areas, and 3) know how to contact security personnel and/or other authorities. Campus residents should exercise caution and take reasonable actions in order to protect themselves and their property: keep residence halls secure; lock room doors; do not prop open exterior doors; do not walk alone after dark; when exercising do so in well lighted areas and in groups (the Hockey Field is the recommended exercise area after 5:00 PM); and report suspicious activities or persons to security personnel, residence hall personnel, or student services personnel immediately.

Establishments such as lounges, nightclubs or bars are typically unsafe and inappropriate environments for students. Therefore, the College strongly encourages students to avoid frequenting these establishments.

Annually the Director of Security, in coordination with the Office of Student Life, will design a program to inform students and employees of campus security procedures and to encourage students and employees to be responsible for their own security as well as the security of others. A program also will be designed to promote awareness of rape, acquaintance rape, and other forcible or non-forcible sex offenses.

Alcohol and Drug Policies

In compliance with "The Drug Free Schools and Communities Amendments of 1989", the Office of Student Services will distribute annually to students and employees the Alcohol and Drug Policy of the College. Included in this Policy is information on prevention programs, enforcement of state and federal alcohol and drug laws, and health risks of alcohol and other drugs. Students may refer to the Student Handbook and employees to the Personnel Manual for the "Alcohol and Drug Policy" of the College.

Sexual Assault Prevention and Response

Judson College educates the student body about sexual assaults and date rape through the mandatory Safety Assembly and other programs during the academic year. Literature on date rape education, risk reduction, and College response is available through the Office of Student Life.

If you are a victim of sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The College strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a security officer and/or student life staff member. This person will help the student file a report with local police. Filing a police report will:

1. Ensure that a victim of sexual assault receives the necessary medical treatment and tests;
2. provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam);
3. Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

If a sexual assault is instigated by another student, the victim may choose for the investigation to be pursued through the criminal justice system and the college judicial system, or only the latter. A student life staff member will guide the victim through the available options and support the victim in her decision. Counseling is available through the College counselor. Counseling and support services outside the College can also be obtained, and student life staff will assist with referrals.

College disciplinary proceedings are detailed in the *Student Handbook*. In the case of sexual assault, the accused and the victim will each be allowed to choose one member of the College community with no legal training to accompany her throughout the hearing. Both the victim and the accused will be informed of the outcome of the hearing. A student found guilty of violating the college sexual misconduct policy may also be criminally prosecuted and may be suspended from the college on a first offense. Student victims have the option to change their academic and/or on-campus living situation after an alleged sexual assault, if such changes are reasonably available.

Sex Offender Registration Information

In accordance with the *Campus Sex Crimes Prevention Act* of 2000, Judson College is required to advise the campus community where the registration of sex offenders can be obtained. This information is available through the Marion Police Department and the Perry County Sheriff's Office. It may also be found at <http://community.dps.alabama.gov/Pages/wfSexOffenderSearch.aspx>.

Severe Weather Procedures

The College maintains a close working relationship with local emergency management officials. Security personnel and Student Life personnel will monitor inclement weather conditions and will inform students and employees when emergency procedures are required. Periodic fire and tornado drills will be conducted by the Office of Student Life and the Facilities Office to prepare students and employees for potential emergencies.