

**Birmingham Athletic Partnership
ACTION REQUEST FORM
FAX: 252-2212**

BCS Employee Name		School	
Athletic Position		Date Requested	
School Contact		Phone #	
Date Needed		Date Completed	

***DETAILED copies of the proposal and/or quotes MUST be attached**

Part A

Please identify your requested item(s) below:

Item(s) Request				
Item	New/Replacement	Quantity	Unit Cost	Total
1.			X	=
2.			X	=
3.			X	=
4.			X	=
			Grand Total	

Part B

Briefly describe why the requested item(s) are needed and how will the item(s) be used to improve your school's athletic program:

Request Details

Part C

Has the school's athletic program received any of these requested item(s) within the past five (5) years? If **YES** briefly describe their current condition and their program impact:

Item	Description/Impact
1.	
2.	
3.	

For Board Use Only

School Athletic/Fine Arts Director _____ Date _____
 Principal _____ Date _____
 BCS Representative _____ Date _____
 BAP Representative _____ Date _____

BAP Contact: Toney Pugh, BP Executive Director
 2150 Richard Arrington, Jr. Boulevard North, Birmingham, Alabama
 Phone: 397-7774 Fax: 252-2212