

# Down Syndrome Alabama Organizational Structure 2014

**Not-for-Profit Organization** - 501C-3 Tax Exempt Status - with governing By-Laws (formerly Parent Advocates Down Syndrome)

**Mission:** Promote Awareness, Acceptance and Advocacy for individuals with Down syndrome of all ages. DSA also offers support, education and outreach programs for their families, educators, medical professionals, service providers and community.

**Board of Directors** - Advisory Tier & Active Tier with committees      **Officers** - President, Vice-President - Treasurer - Secretary

**Quarterly Meetings:**

**February** - Previous Yr. Budget Report - Event & Membership Reports - Upcoming Event Reports - Board Committee /Reports & Assignments - Fundraising, Grant & Foundation Reports - New Board Members & Officers join when applicable (2yr.rotation)

**May** - Summer Activitiess - Event & Membership Reports - Upcoming Event Reports - Board Committee /Reports & Assignments - Fundraising, Grant & Foundation Reports - Exec. Board & Officer Status report and Search when applicable (2yr.rotation(for those whose terms are expiring) )

**August** - Event & Membership Reports - Upcoming Event Reports - Board Committee / Reports & Assignments - Fundraising, Grant & Foundation Reports - Exec. Board & Officer Nominations when applicable (2yr.rotation)

**December Retreat** - 4<sup>th</sup> Quarter Report - Event & Membership Reports - Upcoming Event Reports - Board Committee /Reports & Assignments - Fundraising, Grant & Foundation Reports - Next Yr. Calendar - Committee selection - Vote on Next Yr. Projected Budget - Exec. Board & Officer Acceptance & New Board Member vote -when applicable (2yr.rotation)

**Staff:**      Executive Director (full time)      Administrative Assistant (part time)

**Budget:**      Projected Income: \$120,000.00      Projected Expenses: \$118,500.00      Membership: Non Dues

**Organizational Structure:**

